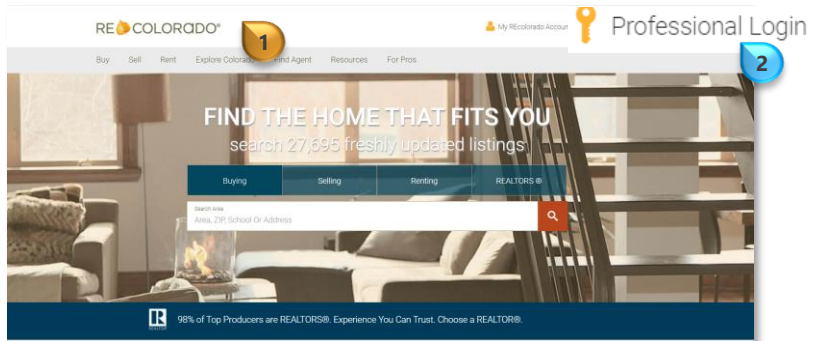


# Enroll in REcolorado Auto-Pay

Go to **REcolorado.com** 1

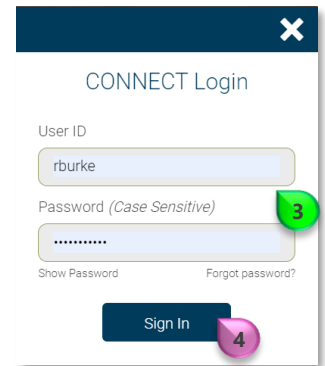
Click **"Professional Login"** 2



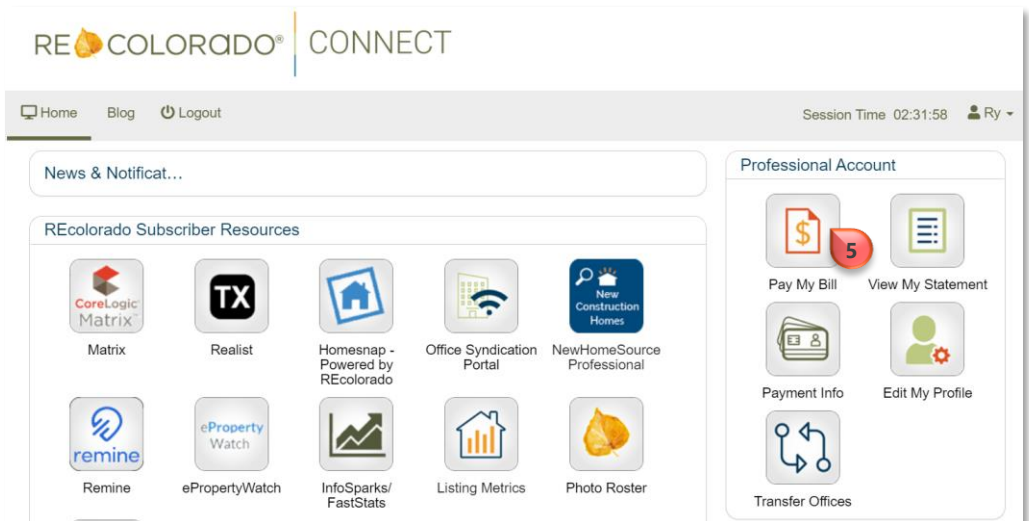
A **CONNECT Login** presents

Enter your credentials 3

Click **"Sign In"** 4



The **CONNECT** tab presents



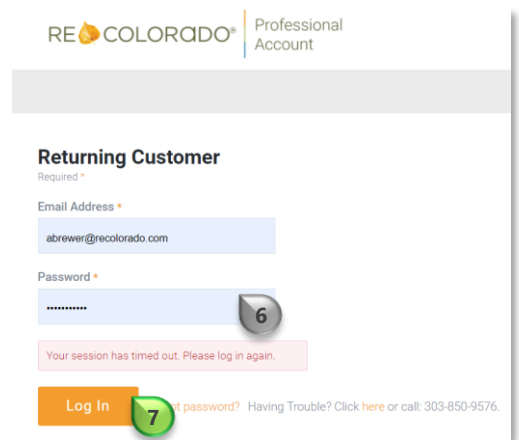
Click on the **Pay My Bill** icon 5 under **Professional Account**

A **Returning Customer Login Screen** presents

Enter your *REcolorado Professional Account Credentials* 

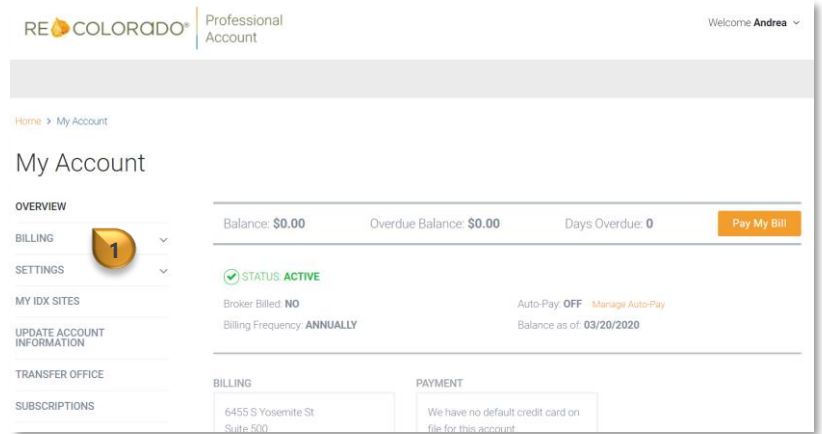
**Note:** Your *REcolorado Professional Account Credentials* will not be the same as your *CONNECT Login Credentials*

Click **“Log In”** 



To Set Up Auto-Pay

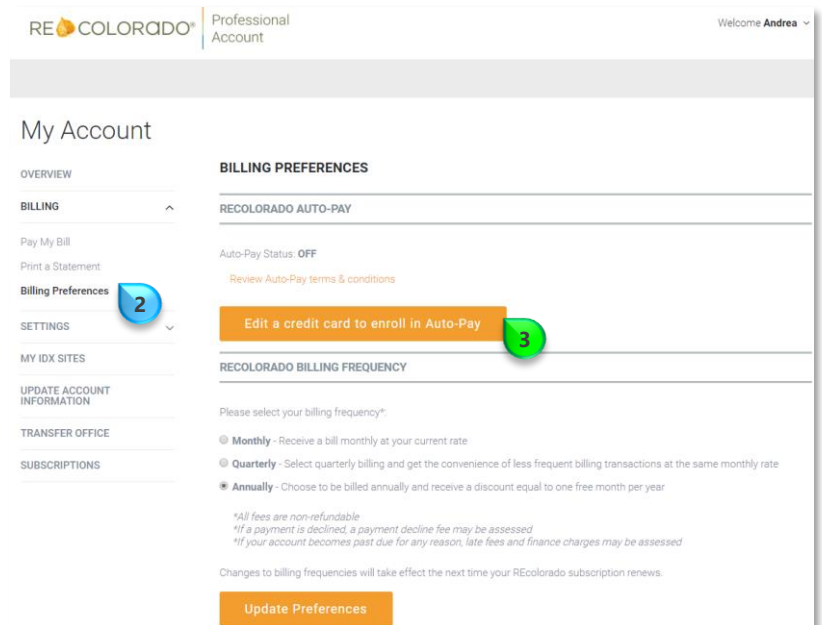
Click **“Billing”** 




A list presents


Select **“Billing Preferences”** 

Click **“Edit a credit card to enroll in Auto-Pay”** 

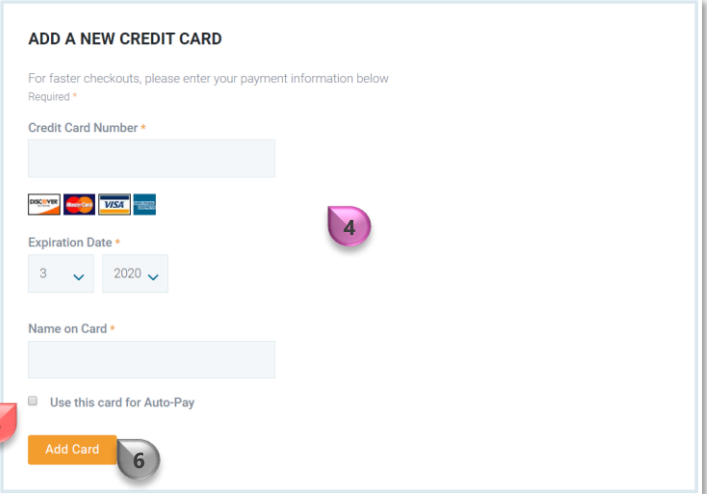


**Note:** If your credit card is already in the system select the desired card and skip the following 3 steps


Complete all fields on the **Add a New Credit Card** Screen 

Check the box next to **Use this card for Auto-Pay** 

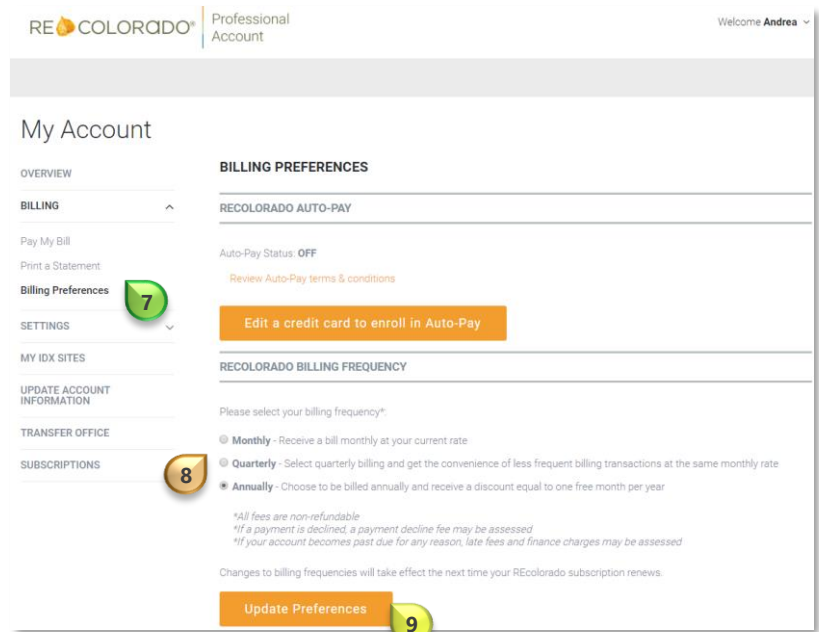
Click **"Add Card"** 



Click **Billing Preferences** 

Select the desired *REcolorado Billing Frequency* 

Click **"Update Preferences"** 



**Note:** Payments will be processed at the beginning of each month after subscriptions renew (i.e. Monthly, Quarterly, Annually)