

Rental Input Status*

^N = New Field * = Required Field

Active Leased

Listing Agent Information

Listing Agent ID*: _____ Name*: _____ Office Name*: _____

Email*: _____ Office ID*: _____

Phone*: _____ Office Phone*: _____

Co-Listing Agent Information

Co-Listing Agent ID: _____ Name: _____ Office Name: _____

Email: _____ Office ID: _____

Phone: _____ Office Phone: _____

Showing Info

Showing Phone*: _____ Showing Email: _____

Showing Notes: _____

Coop Compensation

Coop Compensation (\$ or %)*: _____

Compensation Based on*:

% of 1st Months Lease Other, See Broker Remarks

% of Entire Lease Referral Fee

Flat Rate

General Info

Address

County*: _____ Tax ID: _____

Street #: _____ Street Dir: _____

Street Name*: _____ Street Type: _____

City*: _____ Zip Code*: _____ Unit #: _____ Building #: _____

Complex Name: _____

Status & Listing Info

List Date*: _____ Expiration/MGT Agrmt End Date*: _____ Date Avail: _____

Price Type*: Rental Price Price Per Month*: _____

Rental Listed By: Lease Only Property Manager

Lease Duration: 1 Month 1 Year 6 Months Other Temporary

Leasing Conditions: Lease Break Penalty Section 8 Sublet

Additional Information: Agent Owner

Rent-to-Own

Deposits/Additional Costs

Application Fee (Per Applicant): _____ Security Deposit: _____ **Deposits Potentially Refundable**

Pet Rent: _____ Pet Deposit: _____ Additional Fees: _____ Pet Deposit
 Security Deposit

School Information

School District*: _____

Elementary: _____

Middle: _____

High: _____

Parking & CH Yf F Yei Jf YX: JYXg

SqFt Total*: _____

Parking Type:

of Spaces*

Parking Features:

Carport (Attached)

Carport (Detached)

Garage (Attached)

Garage (Detached)

Off-Street

Reserved

Recreational Vehicle

None

Detailed Room Information

****REQUIRED**** The Level for each bedroom and bathroom is required per REcolorado Rules & Regulations.

Room Type Options: 1/2 Bath, 1/4 Bath, 3/4 Bath, Full Bath, Bedroom, Dining Room, Exercise Room, Family Room, Great Room, Flex Space, Kitchen, Laundry Room, Living Room, Master Bedroom, Media Room, Rec/Bonus Room, Sun Room

Floor Options: Basement, Lower, Main, Upper, Other Finished SqFt.

Room Type*:

Level*:

Description:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Rooms

****REQUIRED**** Bedroom & Bathroom are required and auto calculated in Matrix based on the Detailed Room Information.

Total Bedrooms*: _____ Full Baths*: _____ 3/4 Baths*: _____ 1/2 Baths*: _____ 1/4 Baths*: _____

Building

Building Info

Style:

- 2 Story
- 3+ Story
- Bi-Level
- Condominium
- Multi-Level
- Other Multi-Unit
- Raised Ranch
- Ranch/1 Story
- Townhouse
- Tri-Level

Architecture:

- 5+ Plex (1 unit)
- A-Frame
- Bungalow
- Cabin
- Chalet
- Cluster
- Contemporary
- Denver Square
- Paired/Duplex (1 unit)
- Loft
- Mid-Century Modern
- Mountain Contemporary
- Other
- Patio
- Quadplex (1 unit)
- Rustic Contemporary
- Spanish/Southwest
- Studio
- Traditional
- Triplex (1 unit)
- Tudor
- Urban Contemporary

of Stories in this Unit: _____

End Unit: Yes No

Year Built: _____

Style Characteristics:

- High Rise (4+)
- Low Rise (1-3)
- Side-by-Side

Unit Level:

- Garden
- Ground
- Penthouse

Or (Floor #): _____

Utilities/Services

Owner Paid Utilities/Services:

- | | | | | | |
|--------------------------------------|-----------------------------------|---------------------------------------|--------------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> HOA Fees | <input type="checkbox"/> Lawn Service | <input type="checkbox"/> Other | <input type="checkbox"/> Television | <input type="checkbox"/> Water |
| <input type="checkbox"/> Gas | <input type="checkbox"/> Internet | <input type="checkbox"/> None | <input type="checkbox"/> Phone | <input type="checkbox"/> Trash | |

Interior Features (15)

Square Feet & Basement

SqFt Upper: _____ SqFt Finished: _____

SqFt Main: _____

SqFt Lower: _____

SqFt Above: _____

SqFt Basement: _____

Basement Size:

- Full
- None
- Partial

Basement Finished:

- Yes
- No

Basement Type:

- Cellar
- Garden Level
- Walk Out

Basement % Finished: _____

HVAC

Fuel Type: (2)

- Electric
- Gas
- Heat Pump/Thermal
- Hot Water
- Oil
- Pellet
- Propane
- Solar
- Wood

Heating Type: (2)

- Baseboard
- Forced Air
- Gravity
- Hot Water
- Radiant
- Solar Active
- Solar Passive
- Space Heater
- Steam
- Stove
- Wall Heater

Cooling: (3)

- Air Conditioning-Central
- Air Conditioning-Individual
- Air Conditioning-Room
- Attic Fan
- Ceiling Fan
- Evaporative Cooler (Swamp)
- None
- Other

Interior Features (15)

- | | | | | |
|-----------------------------------------------|-------------------------------------------|--------------------------------------------|----------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Cable Available | <input type="checkbox"/> Internet Access | <input type="checkbox"/> No Stairs | <input type="checkbox"/> Security System | <input type="checkbox"/> Updated |
| <input type="checkbox"/> Double Pane Windows | <input type="checkbox"/> Jack & Jill bath | <input type="checkbox"/> Open Floor Plan | <input type="checkbox"/> Skylights | <input type="checkbox"/> Vaulted Ceiling |
| <input type="checkbox"/> Eating Space/Kitchen | <input type="checkbox"/> Jet Action Tub | <input type="checkbox"/> Pet Free | <input type="checkbox"/> Smoke Free | <input type="checkbox"/> Walk-in-Closets |
| <input type="checkbox"/> Five Piece Bath | <input type="checkbox"/> Kitchen Island | <input type="checkbox"/> Pool, Indoor | <input type="checkbox"/> Speakers, Built-in | <input type="checkbox"/> Wet Bar |
| <input type="checkbox"/> Fully Finished | <input type="checkbox"/> Master Bath | <input type="checkbox"/> Remodeled | <input type="checkbox"/> Storm Windows | <input type="checkbox"/> Window Coverings |
| <input type="checkbox"/> Handicap Accessible | <input type="checkbox"/> Master Suite | <input type="checkbox"/> Security Entrance | <input type="checkbox"/> Triple Pane Windows | <input type="checkbox"/> Workshop (Interior) |

Appliances (10)

- | | | | | |
|------------------------------------------|--------------------------------------|-------------------------------------------------|---------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Central Vacuum | <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Freezer | <input type="checkbox"/> Self-Cleaning Oven | <input type="checkbox"/> Washer |
| <input type="checkbox"/> Compactor | <input type="checkbox"/> Disposal | <input type="checkbox"/> Microwave Oven | <input type="checkbox"/> Smoke Alarm | <input type="checkbox"/> Water Purifier |
| <input type="checkbox"/> Convection Oven | <input type="checkbox"/> Double Oven | <input type="checkbox"/> Refrigerator (Kitchen) | <input type="checkbox"/> Stove/Range/Oven | <input type="checkbox"/> Water Softener |
| <input type="checkbox"/> Cook Top | <input type="checkbox"/> Dryer | <input type="checkbox"/> Refrigerator (Other) | <input type="checkbox"/> Sump Pump | <input type="checkbox"/> Wine Cooler |

Flooring (4)

- | | | | |
|-----------------------------------|-----------------------------------|-------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Carpet | <input type="checkbox"/> Laminate | <input type="checkbox"/> Stone | <input type="checkbox"/> Vinyl/Linoleum |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Parquet | <input type="checkbox"/> Tile Floor | <input type="checkbox"/> Wood Floors |

Laundry/Fireplaces

- | | | | |
|------------------------------------------------|-----------------------------------------------------|-------------------------------|---------------------|
| <input type="checkbox"/> Washer/Dryer Included | <input type="checkbox"/> Shared Laundry in Building | <input type="checkbox"/> None | |
| <input type="checkbox"/> W/D Hookups in Unit | <input type="checkbox"/> Coin-Operated | | # Fireplaces: _____ |

Site

Front Faces: _____

Site Description: (6)

- | | |
|-------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Adjacent to Greenbelt | <input type="checkbox"/> City View |
| <input type="checkbox"/> Adjacent to Open Space | <input type="checkbox"/> Golf Course View |
| <input type="checkbox"/> Adjacent to Park | <input type="checkbox"/> Mountain View |
| <input type="checkbox"/> Corner Lot | <input type="checkbox"/> River/Lake View |
| <input type="checkbox"/> Cul-de-Sac | |
| <input type="checkbox"/> Gated Community | |
| <input type="checkbox"/> Golf Community | |
| <input type="checkbox"/> Near Public Transit | |
| <input type="checkbox"/> On Golf Course | |
| <input type="checkbox"/> Waterfront | |

Views:

Type & Distance to Public Transit:

Light Rail: _____

Bus: _____

Other: _____

Public Transit Distance Transit:

- | | |
|------------------------------|-------------------------------|
| <input type="radio"/> Blocks | <input type="radio"/> Minutes |
| <input type="radio"/> Feet | <input type="radio"/> Steps |
| <input type="radio"/> Miles | |

Exterior Features (12)

- | | | | |
|------------------------------------------|----------------------------------------------------|---------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Balcony | <input type="checkbox"/> Fence | <input type="checkbox"/> Patio | <input type="checkbox"/> Sprinkler System |
| <input type="checkbox"/> Covered Deck | <input type="checkbox"/> Front Porch | <input type="checkbox"/> Playground Area | <input type="checkbox"/> Tennis Court, Private |
| <input type="checkbox"/> Covered Patio | <input type="checkbox"/> Garden Area | <input type="checkbox"/> Pool, Private | <input type="checkbox"/> Utility Shed |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Gas Grill | <input type="checkbox"/> Professional Landscaping | <input type="checkbox"/> Water Feature |
| <input type="checkbox"/> Dog Run | <input type="checkbox"/> Gas Valve | <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Warparound Porch |
| <input type="checkbox"/> Elevator Access | <input type="checkbox"/> Hot Tub/Spa | <input type="checkbox"/> Solar | <input type="checkbox"/> Yard |
| | <input type="checkbox"/> Maintenance Free Exterior | | |

Community Info

Community Features:

- | | | | |
|-----------------------------------------|-------------------------------------------|----------------------------------------------|----------------------------------------|
| <input type="checkbox"/> Clubhouse | <input type="checkbox"/> Elevator Access | <input type="checkbox"/> Grounds Maintenance | <input type="checkbox"/> Snow Removal |
| <input type="checkbox"/> Community Pool | <input type="checkbox"/> Extra Storage | <input type="checkbox"/> Laundry Facility | <input type="checkbox"/> Tennis Courts |
| <input type="checkbox"/> Concierge | <input type="checkbox"/> Fitness Facility | <input type="checkbox"/> Security Entrance | <input type="checkbox"/> Trash Removal |

Restrictions & Covenants: (5)

- | | | |
|---------------------------------------------------|---------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Age Restricted Covenants | <input type="checkbox"/> Dogs Ok | <input type="checkbox"/> No Animals |
| <input type="checkbox"/> Cats Ok | <input type="checkbox"/> Income Restriction | <input type="checkbox"/> Service Animal Only |

Remarks

Public Remarks: (1000 Characters)

Rental Application (include rental application link):

Broker Remarks: (1000 Characters)

Directions:

Exclusions: _____

Rent/Security Deposit To: _____

Internet Settings

Internet Display of Listings Yes No Internet Display of Address Yes No

Leased

Rented Price*: _____ Rented Date*: _____ Concession Amount: _____
Listing Agent Paid by: Owner Property Manager None Other
Renting Agent ID: _____ Agent Name: _____ Company Name: _____

Concessions: Cash Rent Reduction Security Deposit Waived None Other

Broker Closing Comments: _____

Horse Facility Details

Horse Property <input type="radio"/> Yes <input type="radio"/> No	Horse Property Features (6) <input type="checkbox"/> Fenced <input type="checkbox"/> Tack Room <input type="checkbox"/> Loafing Shed <input type="checkbox"/> Water – Stream/Spring <input type="checkbox"/> Outdoor Arena <input type="checkbox"/> Water Not Provided <input type="checkbox"/> Paddocks <input type="checkbox"/> Well Allows For <input type="checkbox"/> Pasture	Outdoor Arena SqFt: _____ Paddocks SqFt: _____
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Horse Facility Details

Horse Facility Types: Indoor Arena, Stable Features: Electrical, Heated, Heated Water, Loft, Water
Primary/Stall Flooring: Composite, Concrete, Dirt, Gravel, Matting, Paving, Rubber, Sand, Shavings, Stone, Wood

Horse Facility Type:	SqFt:	Primary Flooring:	# Stalls:	Stall Flooring:	Features:	Descriptions:
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

