

# Run Multiple Saved Searches At Once

- Hover over the “My Matrix” tab 1
- Click on “Saved Searches” 2
  - A list of your Saved Searches present

My Matrix 1

- Summary
- Contacts
- My Listings
- My Information
- Saved Searches** 2
- Auto Emails
- Sent Email
- CMAs
- Settings
- Portal Greeting

Saved Searches (8) Search:  Filter Saved Searches: ... choose a filter

<input type="checkbox"/>	Subject	Contact Name	My Last Run
<input checked="" type="checkbox"/>	class		08/29/2013
<input type="checkbox"/>	Jamies hOuse		08/31/2013
<input type="checkbox"/>	Metro test		08/24/2013
<input checked="" type="checkbox"/>	Metro test2		08/30/2013
<input type="checkbox"/>	Ry Auto Email Test	Burke, Ry	08/24/2013
<input type="checkbox"/>	Ry Auto Email Test 2	Burke, Ry	08/24/2013
<input checked="" type="checkbox"/>	Ry's First matrix Search	Burke, Ry	08/23/2013
<input type="checkbox"/>	Sant Search	Lennox, Annie	08/30/2013

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Delete Market Update

- Click in the check box next to the Saved Searches of interest 3  
**Note: You can select up to 15 at one time**

- Click “Market Update” 4
- Complete the “Market Update Options” screen 5

Market Update Options 5

This advanced market update section allows you to optionally choose an update type and/or update date range in combination with the criteria of the original search.

**Use Last Run Date:**  (Using last run time from each selected search.)

**Specify Update Date/Range:**

Example: 7/1/2004+  
7/1/2004-7/31/2004  
0-60

- Click “Run Update” 6

Run Update Cancel

- A list of your selected Saved Searches will present with a number indicating new and updated results
- Click the “new and updated listings” to view 8

Ry's First matrix Search Burke, Ry 08/23/2013

Settings Criteria Results Date Since Market Update Delete

Status is 'Active'  
Latitude, Longitude is around 39.36, -104.85  
Ordered by Current Price descending  
**1 new or updated listing Since Last Run**

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