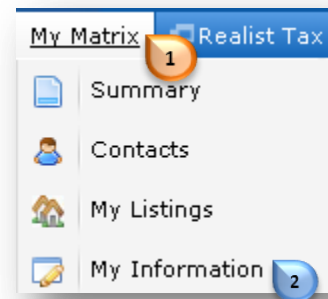



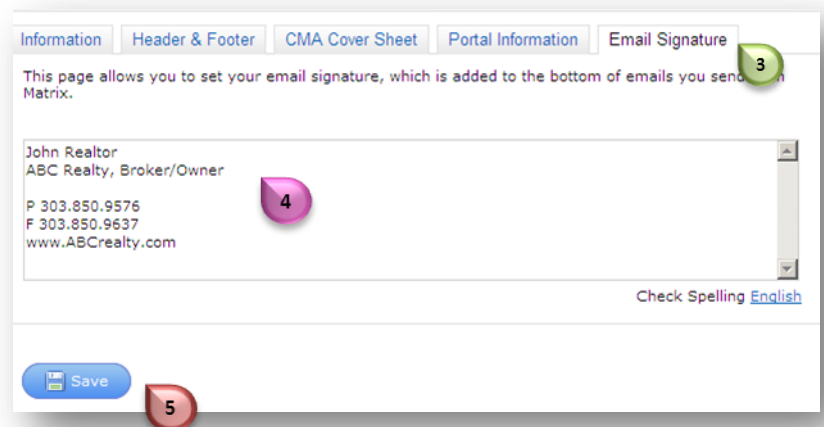
Create Email Signature

Hover over “**My Matrix**” tab  and select “**My Information**” 



Click on “**Email Signature**” 

Create your email signature in the text box. 



Note:
You can copy/paste text into the box.
No photos, logos or images can be added.
Website URLs and email addresses will be live links.

Check Spelling is available.

When finished click “**Save**” 