

# Enter Search Criteria

The Criteria tab presents search fields

The screenshot shows a search criteria form with the following sections:

- Status - Date or Range:** Includes checkboxes for Active, Under Contract, Sold, Withdrawn, and Expired, each with a help icon and a date range field.
- Status Conditions:** A dropdown menu with options: Court, Equitable Interest, None Known, Short Sale. Includes radio buttons for 'Or' and 'Not'.
- Type:** A dropdown menu with options: Attached Single Family, Detached Single Family. Includes radio buttons for 'Or' and 'Not'.
- Structural Style:** A dropdown menu.
- Map Search:** A section titled 'No Map Selected' with a 'Within' dropdown set to '0.25' miles of a 'My Location' field. Below are fields for Street #, Street Name, St Type, Unit #, and Zip, with a 'More' button.
- City:** A dropdown menu with a list of cities: Agate, Aguilar, Akron, Alamosa, Allenspark. Includes radio buttons for 'Or' and 'Not'.
- Neighborhood:** A dropdown menu.
- Total Vehicle Spaces:** A dropdown menu.
- Price:** A field with a help icon and a checked '(000s)' checkbox.
- Bedrooms:** A 'Total' field with a help icon.
- Bathrooms:** A 'Total' field with a help icon.
- Square Footage:** An 'Above Grade' field with a help icon and a 'Total' field with a help icon.
- Finished:** A field with a help icon.
- Year Built:** A field with a help icon.

At the bottom, there is a 'Clear' button, '5000+ matches', and buttons for 'Map' and 'Results'.

## Search Field Types Include:

### Help Icons

Click the icon for quick tips, business rules, guidance, and short cuts



### Check Boxes

Click in the associated boxes  
Check as many as you like

Active  
 Under Contract

### Free Text Fields

Type what is appropriate.  
If unsure use the Help Icon

**Bedrooms**  
**Total**

### List Box

Scroll through to make a selection.  
Hold the control key to select multiples

Agate  
Aguilar  
Akron  
Alamosa  
Allenspark

Or  Not

### Drop Down Boxes

Click on the arrow to make a selection

Within

- 0.25
- 0.5
- 1
- 2
- 3

### Calendar Icon

Click this icon to easily select dates and date ranges



### Lookup Icon

Click this icon and all options will present  
Hold the control key to select multiples

