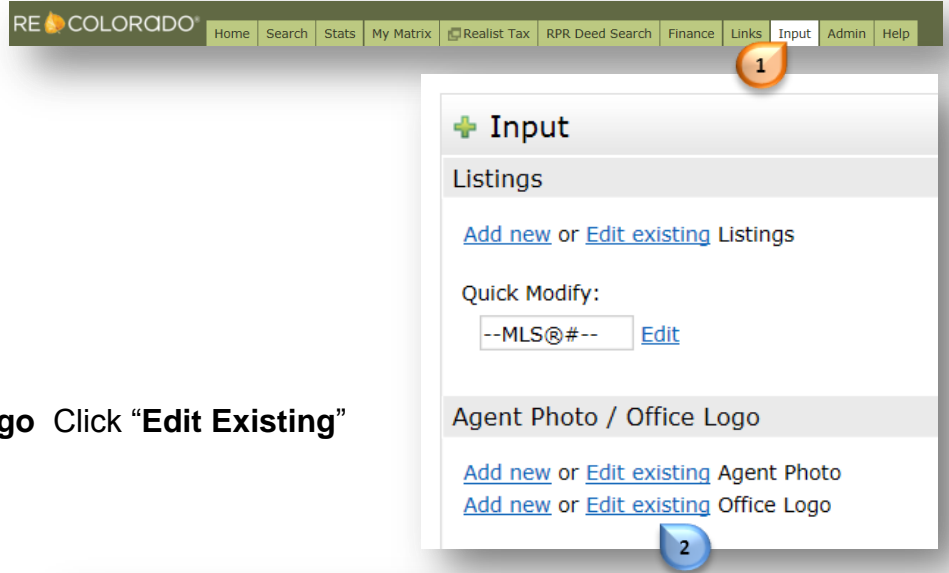


Add an Office Logo for REcolorado and Matrix


Only Managing Brokers, Participants, and Office Admins can upload an office logo. When a logo is uploaded for the office it will appear for all members of that office

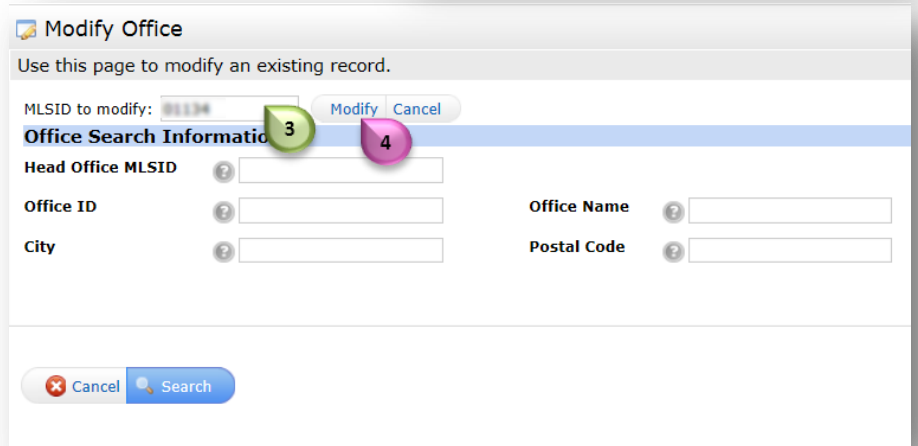
- Log in to Matrix

- Click “Input” 



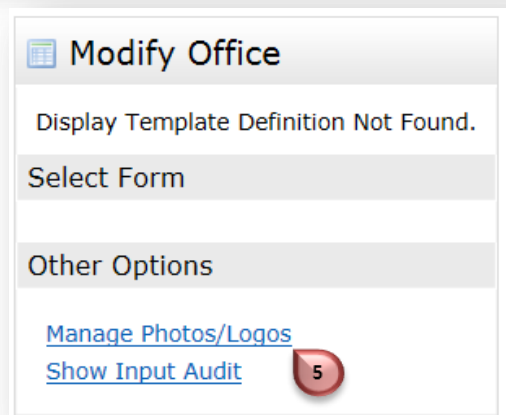
- Under **Agent Photo/Office Logo** Click “Edit Existing” next to Office Logo 

- Enter your Office ID in the “MLSID to modify” field 



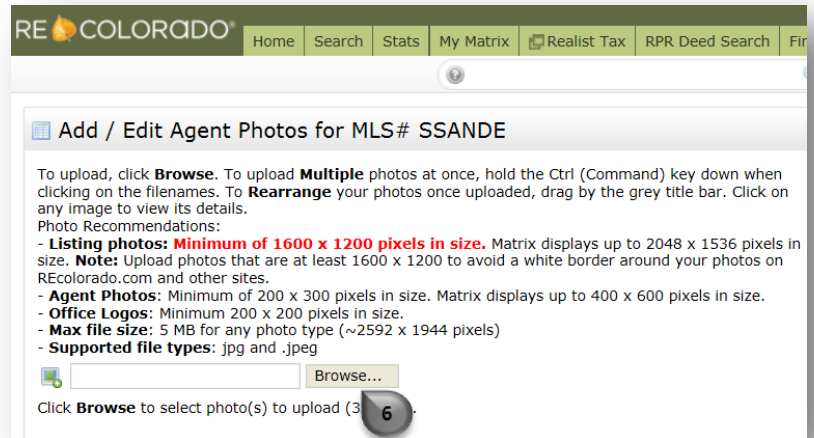
- Click “Modify” 

- Click “Manage Photos/Logos” 

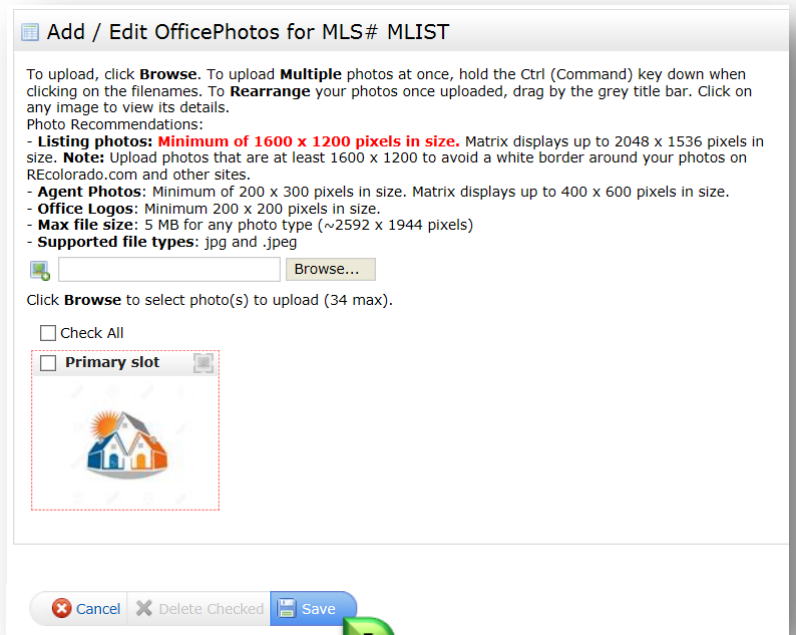


Add an Office Logo for REcolorado and Matrix

- Click “Browse”  to select a photo from your computer



- The logo you select will appear



- Click “Save” 

Note: Corelogic recommends uploading photos at least 200 x 200 pixels in size.