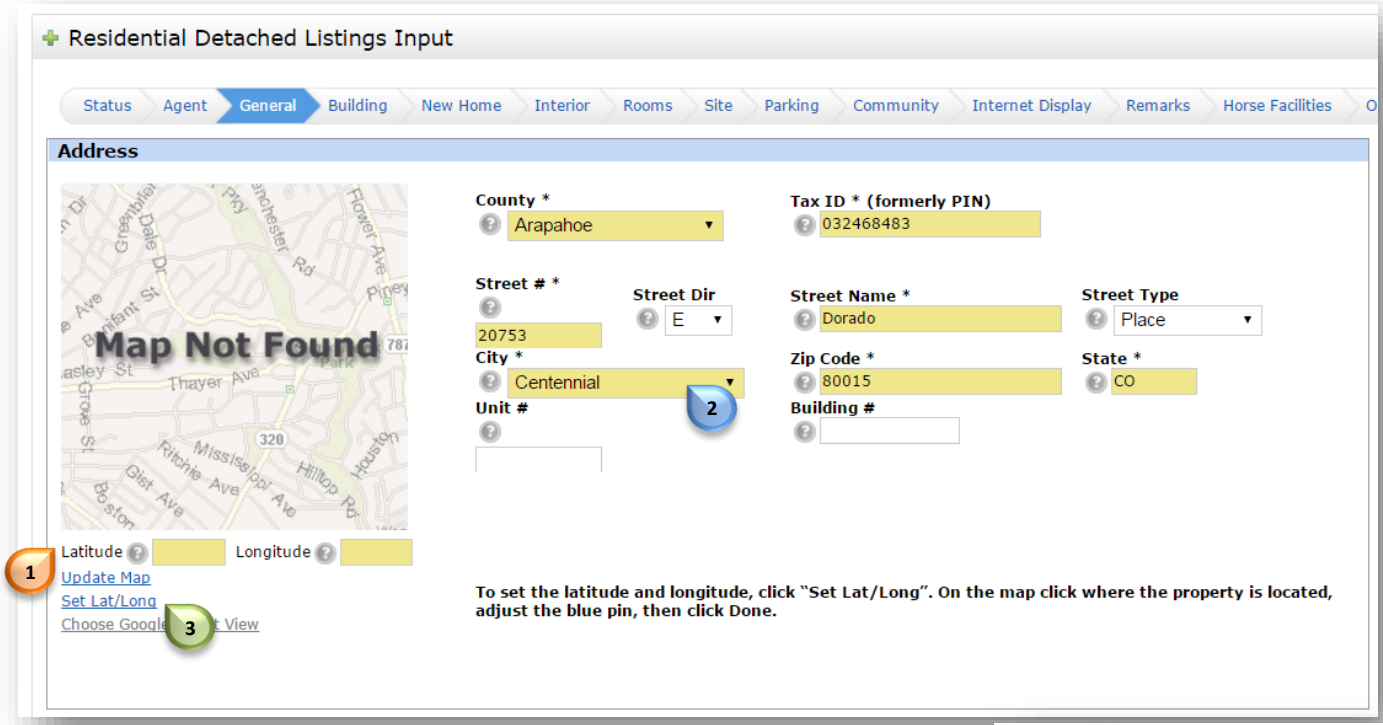
Set Your Map PIN

Property **Latitude** and **Longitude** 1 are required fields on the **"General Info"** tab during listing input



To complete these fields

- Ensure address information has been entered 2
- Click **"Set Lat/Long"** 3

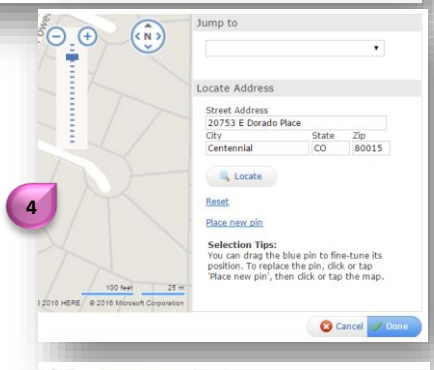
A map will appear 4

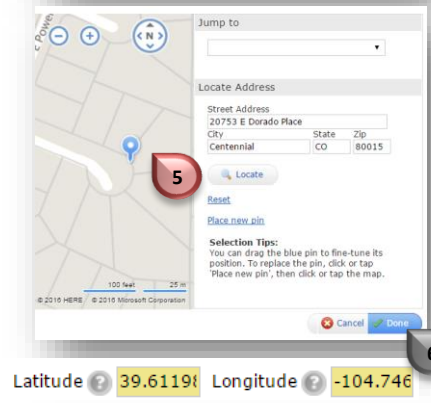
Click on the parcel of interest
A Pin will appear 5

Note: Drag and drop the pin if you need to reposition

Note: If a pin does not appear click "Place New PIN" and try again

- Click **"Done"** 6





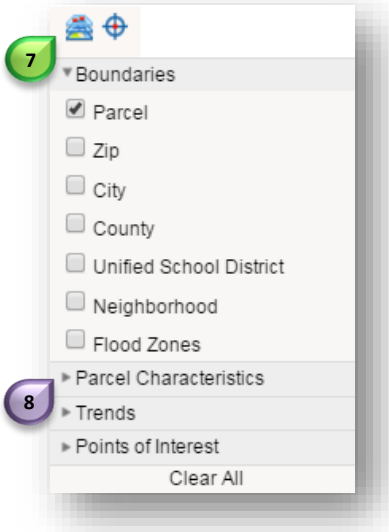
Latitude and Longitude will now be populated. Your property will now accurately appear in map search results.

Latitude 39.6119 Longitude -104.746

Set Your Map PIN

If you need help identifying the correct parcel

- Click on the layering tool above the map 7

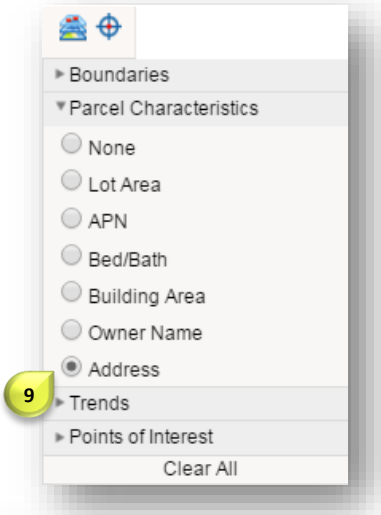


A menu will present

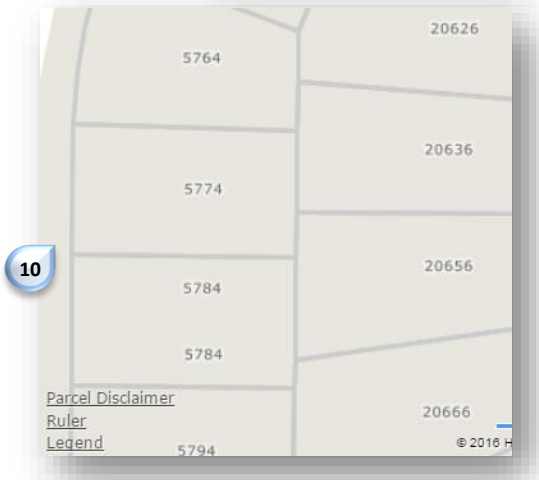
- Click **"Parcel Characteristics"** 8

The menu will change

- Click **"Address"** 9



Street numbers will appear on the map 10



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