## **Generate 1004 MC Reports**

## 1004 MC Reports can be emailed and printed as PDFs from the search **Results** tab 🔃



Scroll down to locate the Button Bar

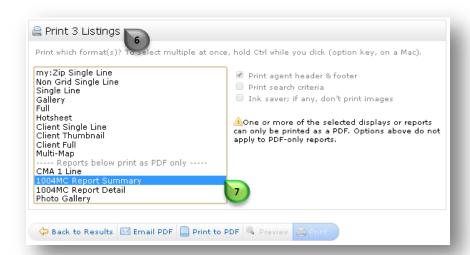
Note: The Button Bar is activated when you select at least one result by placing a check mark next to the property 3

Select "Print"



Note: If your button bar presents different options click "Actions" on the hover toolbar

 Verify the number of results you want represented in the report



Select the 1004 MC
Report Summary or
1004MC Report
Detail

Note: The Report Summary presents just the requested statistics. The Report Details present the requested statistics and information on all of the individual properties. Samples provided below.



Options are presented on the button bar





- Options include:
  - **Email PDF**
  - Print to PDF

Note: Reports cannot be edited or exported. They are PDF only

Note: You can augment reports only by changing your search criteria

Note: Matrix calculates the timeframe when the selected listings were active, even

if they are not currently active

## **Sample Summary Report**

Inventory Analysis	Prior 7-12 Months (09/13/2012-03/12/2013)	Prior 4-6 Months (03/13/2013-06/12/2013)	Current - 3 Months (06/13/2013-09/13/2013)	
Total # of Comparable Sales (Settled)	0	0	1	
Absorption Rate (Total Sales/Months)	0.00	0.00	0.33	
Total # of Comparable Active Listings	2	3	1	
Months of Housing Supply (Lst/Ab. Rate)	0.00	0.00	3.00	
Median Sale & List Price DOM	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months	
Median Comparable Sale Price	\$0	\$0	\$880,000	
Median Comparable Sales DOM	0	0	110	
Median Comparable List Price (Listings Only)	\$569,250	\$899,500	\$899,500	
Median Comparable Listings DOM (Listings Only)	198	184	211	
Median Sale Price / Median List Price %	0.00%	0.00%	95.14%	

<sup>\*</sup>The total number of Comparable Active Listings is based on listings that were On Market on the end date of the specified time periods above.

## **Sample Report Details**

Sold									
MLS#	Address	Bds	Bths	SF	Sold Date	DOM/CDOM	List Price	Sold Price	SP%LP
1176019	9B 1030 Colt Circle	5	5	6,144	09/11/2013	110 / 300	\$925,000	\$880,000	95.14%
Withdra	awn								
MLS#	Address	Bds	Bths	SF	List Date	DOM/CDOM	Orig Price	List Price	
1160686	6B 941 AZTEC Drive	5	5	6,444	02/14/2013	211 / 211	\$899,500	\$899,500	
	Inventory Analysis		Prior 7-12 Months (09/13/2012-03/12/2013)		Prior 4-6 Months (03/13/2013-06/12/2013)		Current - 3 Months (06/13/2013-09/13/2013)		
	Total # of Comparable Sales (Settled)		0		0 0.00		1 0.33		
	Absorption Rate (Total Sales/Months)	0.00 2		)					
	Total # of Comparable Active Listings			3		1			
	Months of Housing Supply (Lst/Ab. Rate)	0.00		0.00		3.00			
	Median Sale & List Price DOM	Pı	rior 7-12	Months	Prior 4	-6 Months	Current - 3	Months	
	Median Comparable Sale Price	\$0		\$0		\$880,000			
	Median Comparable Sales DOM	0		0		110			
	Median Comparable List Price (Listings Only)	\$569,250		\$899,500		\$899,500			
	Median Comparable Listings DOM (Listings Only)		198		1	184		211	
	Median Sale Price / Median List Price %		0.00%		0.	0.00%		95.14%	

