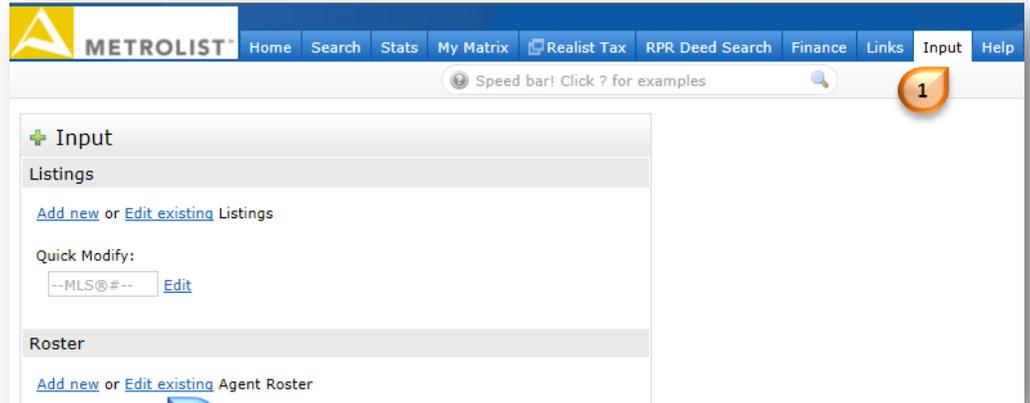


# Add Your Photo to Your My REcolorado Profile

- Log in to Matrix

- Click **“Input”**



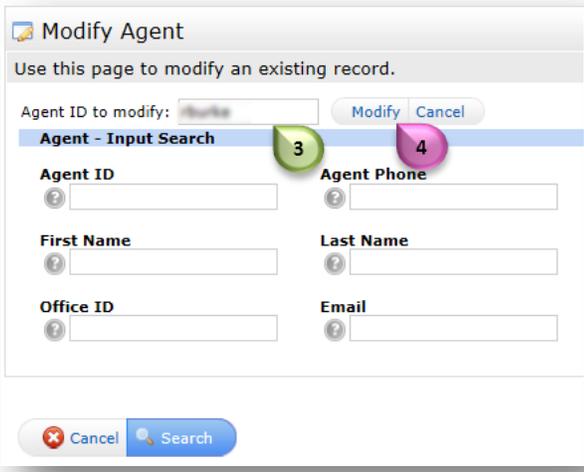
- Under **Roster** Click **“Edit existing”**



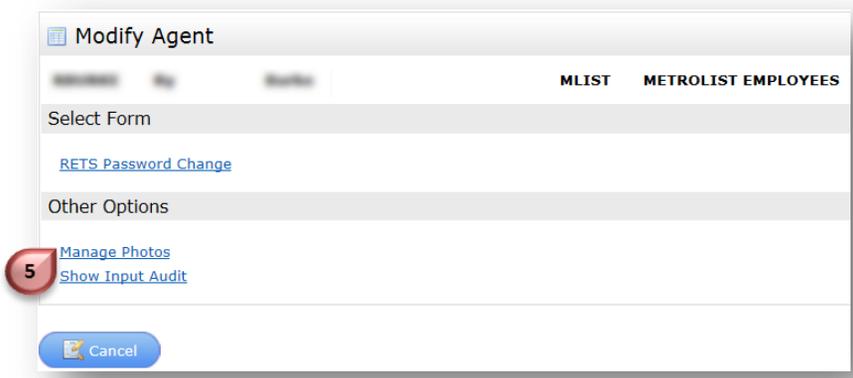
- Enter your Agent ID in the **“Agent ID to modify”** field



- Click **“Modify”**

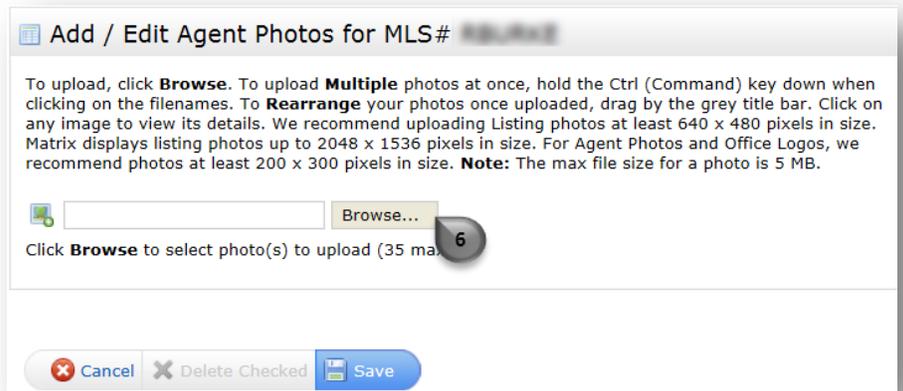


- Click **“Manage Photos”**

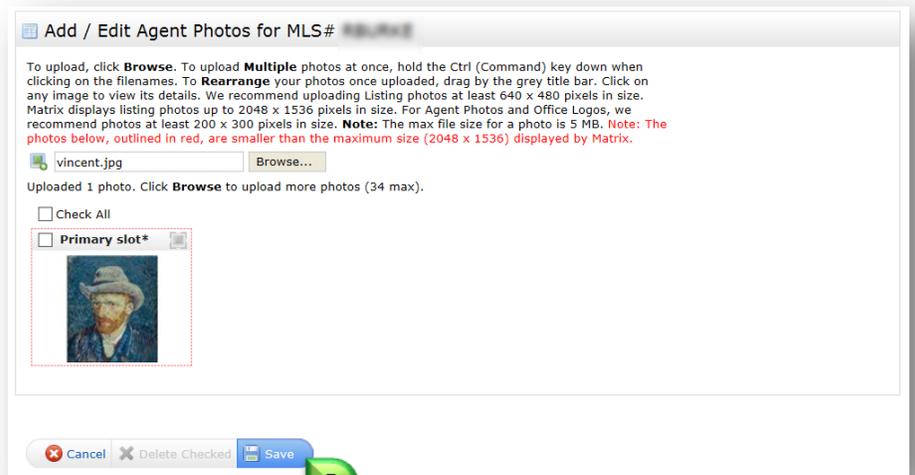


# Add Your Photo to Your My REcolorado Profile

- Click “**Browse**” <sup>6</sup> to select a photo from your computer



- The photo you select will appear



- Click “**Save**” <sup>7</sup>

**Note:**

- Photo should be 200 x 300 pixels in size
- Your photo will appear in Matrix Agent Search results within 15 minutes
- Your photo will appear on your My REcolorado Profile page within 4 days
- Uploading your photo here will have no effect on your Matrix Client Portal or Reports