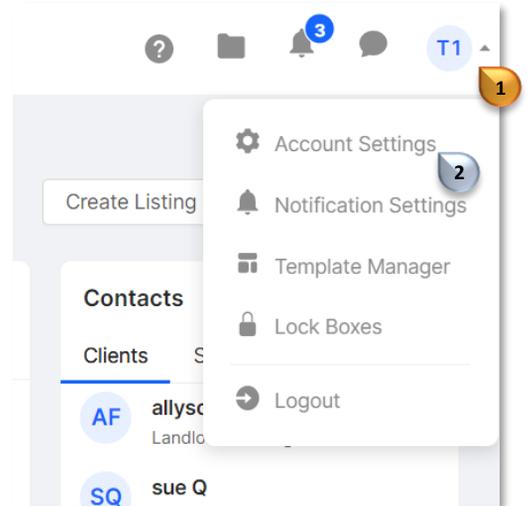


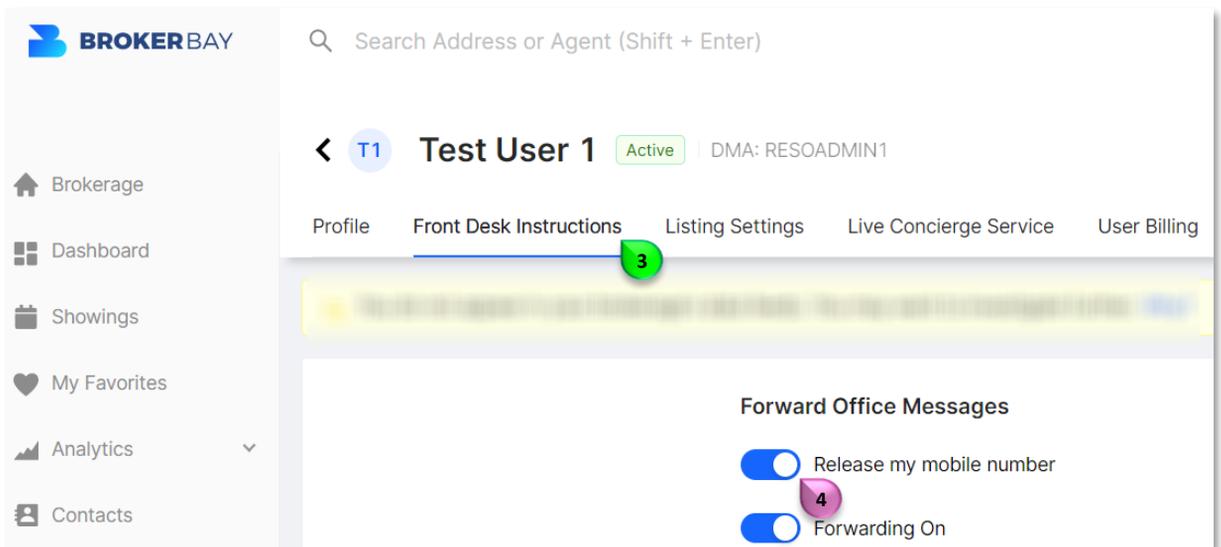
By default, BrokerBay displays your office number. To ensure straightforward communication between a Listing agent and Showing agent, you will want to display your mobile number in BrokerBay.

Click the *expand/collapse* arrow next to the **profile icon** 1

Select **"Account Settings"** 2



Click **"Front Desk Instructions"** 3



Slide the **toggle button** to enable the **"Release my mobile number"** 4

Note: When the **toggle button** is greyed out the mobile will not be released 5

