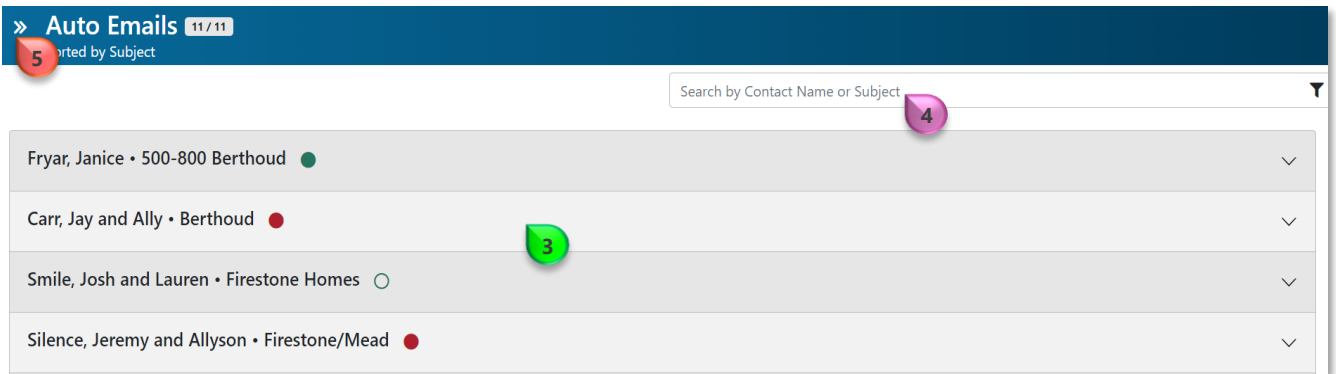
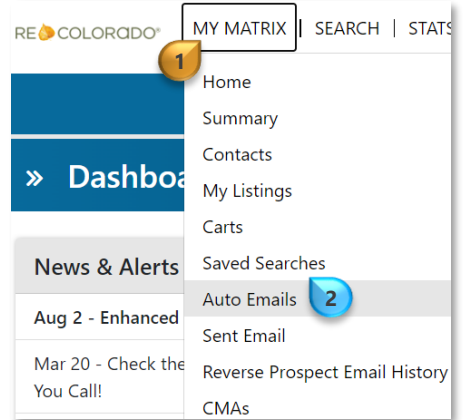


# Sort the Auto Email Dashboard

Hover over "My Matrix" 


Select "Auto Emails" 


A list of all *Auto Emails* will present 



Use the "Search" field  to locate specific *Auto Emails* by **Subject or Contact Name**

Click on the *double expand collapse arrow*  to **Sort** or **Filter** *Auto Emails*

**Option** screen presents 

Click the expand collapse arrow next to "Sort" or "Filter"  for desired results to present

