

# Understand Public Records in the Client Portal

**Public Record** information can be sent to clients and viewed in the *Client Portal*

From **Public Record** search results, select the desired properties 1

RECOLORADO® MY MATRIX | SEARCH | STATS | REALIST TAX | FINANCE | LINKS | INPUT

Enter Shorthand or MLS#

Criteria Map Results

Previous Next · 1-4 of 4 Checked 2 All · None · Page Display Public Record Singl at 25 per page

	S	FC	DS	Tax ID	Owner Name	Address	City	Zip	County	Beds	Baths (Total)
<input type="checkbox"/>				6203-30-015	Fa	620	Denver	80224	Denver	3	3
<input checked="" type="checkbox"/>				6203-30-006	Ce	616	Denver	80224	Denver	3	3
<input type="checkbox"/>				6203-30-011	Ke	616	Denver	80224	Denver	3	3
<input type="checkbox"/>				6203-30-012	W	620	Denver	80224	Denver	Tax:3 MLS:4	3

Actions Refine Save

Criteria Email Print Directions Export

Previous 1 Next

Click "Email" 2

**Note:** Clients are not able to search *Public Records* in the *Client Portal*

**Note:** *Public Record* Information emails will remain in the *Client Portal* for 90 days

Clients can now access **Public Record** information regarding any listing in the *Client Portal* by clicking on the "**View Public Record**" 3 link located on the property detail pages

8 [redacted] d Pl  
Parker, CO 80134  
Douglas County

Map

**\$375,000**

[View Public Record](#) 3

**Sold** 4 Bedrooms 1,766 SqFt  
List 4 Baths 0.090 Acres  
Price: \$364,000 Built in 1997  
MLS #: 6047304 Walkscore: 7

# Understand Public Records in the Client Portal

Clients can access **Listing Information** from any **Public Record** full display in the *Client Portal* by clicking on the View *MLS# 9999999* **4** link

Clients can access **Public Record information** you email to them by clicking on the **Messages** tab **5** in the *Client Portal*

Date	Subject	Type	Contents
Mar 11 2019 04:24 PM	• Genesee Crossing / LO	Property Alerts	1 New, 0 Updated
Mar 10 2019 10:28 AM	• Genesee Crossing / LO	Property Alerts	1 New, 0 Updated
Mar 10 2019 04:49 AM	• Turn	Property Alerts	0 New, 1 Updated
Mar 08 2019 05:32 PM	• Genesee Crossing / LO	Property Alerts	0 New, 1 Updated
Mar 08 2019 01:45 PM	• Records sent Mar 08 2019	Records	2 Records

**Public Record** information is identified in the **"Subject"** column as **"Records sent** (followed by the sent date)." **6** Clients should click **"Record sent"** **6** to access the specific *Public Record* information. Clients can access **Public Record** information on any listing in the *Client Portal* by clicking **"View Public Records"** **7**