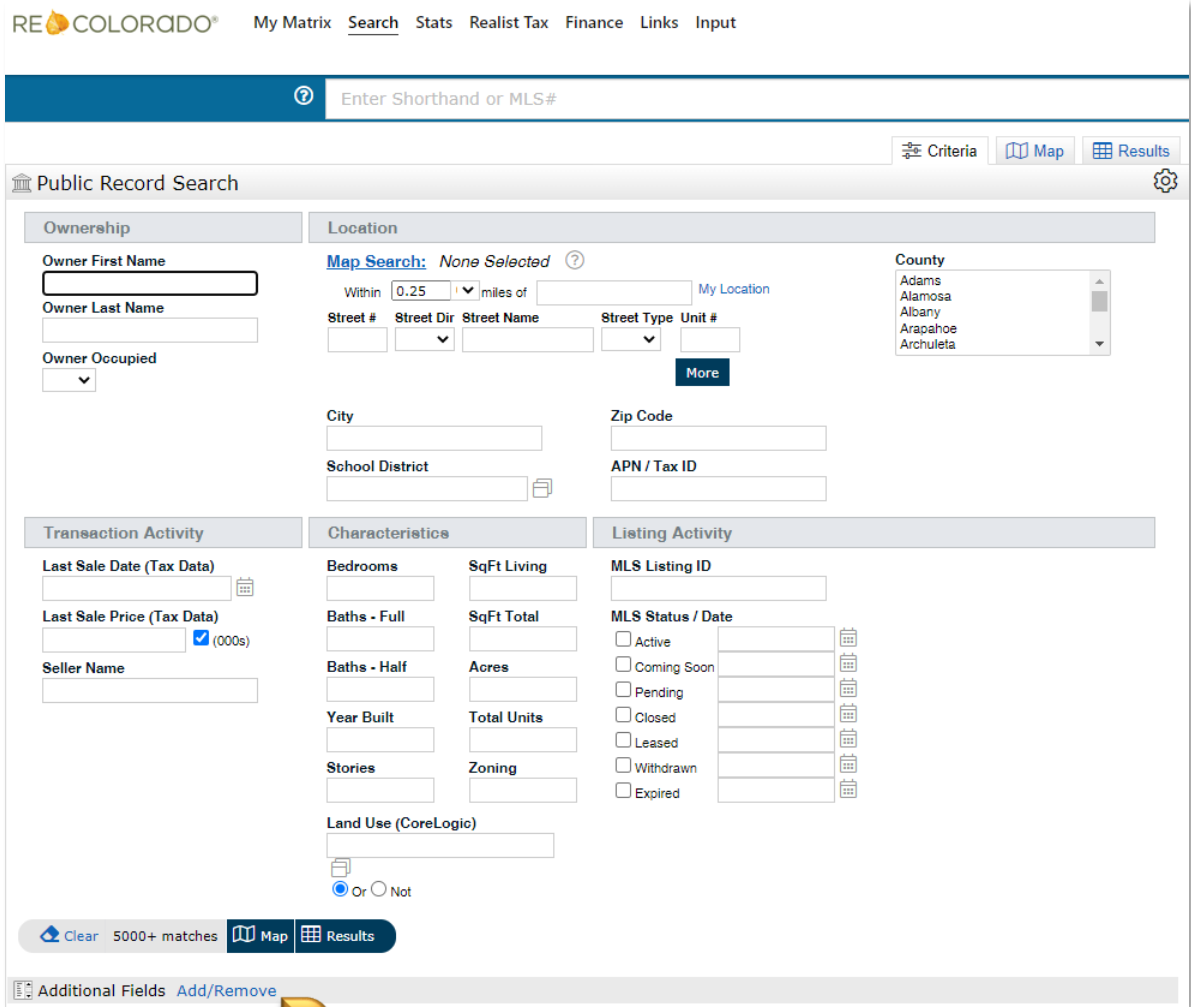


# Add Additional Public Record Search Criteria Fields

To add **Additional Fields** to a **Public Record** search criteria, click **"Add/Remove"** 



RECOLORADO® My Matrix Search Stats Realist Tax Finance Links Input

Enter Shorthand or MLS#

Criteria Map Results

### Public Record Search

**Ownership**

Owner First Name  
Owner Last Name  
Owner Occupied

**Location**

Map Search: None Selected ?  
Within 0.25 miles of My Location  
Street # Street Dir Street Name Street Type Unit #  
City Zip Code  
School District APN / Tax ID  
County: Adams, Alamosa, Albany, Arapahoe, Archuleta

**Transaction Activity**

Last Sale Date (Tax Data)  
Last Sale Price (Tax Data) (000s)  
Seller Name


**Characteristics**

Bedrooms SqFt Living  
Baths - Full SqFt Total  
Baths - Half Acres  
Year Built Total Units  
Stories Zoning  
Land Use (CoreLogic)  
Or Not

**Listing Activity**

MLS Listing ID  
MLS Status / Date  
Active  
Coming Soon  
Pending  
Closed  
Leased  
Withdrawn  
Expired

Clear 5000+ matches Map Results

Additional Fields **Add/Remove** 

**Note:** First time users will see "Add"



# Add Additional Public Record Search Criteria Fields

## Frequently Used Fields present 2

**Frequently Used Fields** 2

These are the frequently used search fields; you can add them to your search page to create customized searches.

**Available Fields**

- # Units
- Assessed Land Value
- Assessed Total Value
- Basement Type
- Baths - Total
- Bedrooms
- Bldg Sq Ft - Basement
- Bldg Sq Ft - Finished
- Bldg Sq Ft - Total
- Block
- Building Name
- Census Tract

Search:

**Selected Fields** 5

Add -> 4

Remove <-

Move Up

Move Down 6

Back 7

**Note:** Only *Public Record* Fields Present

Scroll through the **Available Fields** 3


Select the desired field(s) by clicking on it/them to highlight

**Note:** Hold down the *control* or *command* key to select multiples

Click **"Add"** 4 and the selections will appear under **Selected Fields** 5

Use the **"Move Up"** or **"Move Down"** buttons 6 to change the display order of the **Selected Fields**

Click **"Back"** 7 to transfer the **Selected Fields** to the search criteria

**Note:** On the search tab scroll below the  **Additional Fields Add** button to view and leverage your customized field selections