


Add a Description to a Listing Photo

Matrix gives you the option to add descriptions to each listing photo

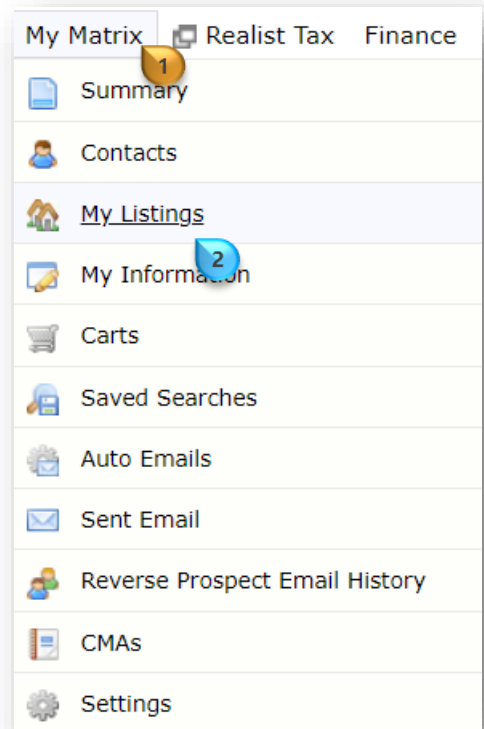
Hover over **"My Matrix"** 

Select **"My Listings"** 

Use the *drop-down arrow* next to the **"Show"** field to select **My Active Listings** 

Select the desired listing 

Click **"Manage Photos/Logos"** 




RE COLORADO® Home Search Stats **My Matrix** Realist Tax Finance

Concierge Alert! 1 auto email, 17 listings.

My Listings (2)

Show **My Active Listings**  Search: -- MLS # -- [Click here](#)

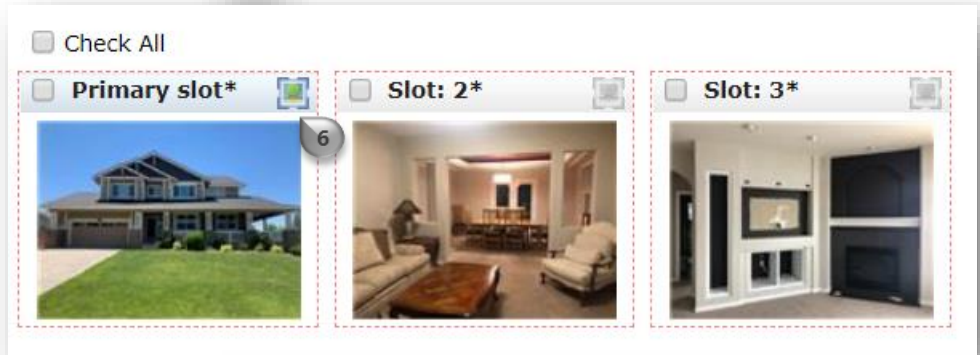
Previous · Next · 1-2 of 2 · Checked 1 · All · None

	Listing ID	St	SType	Address	City
	7922080	A	SFR	6369 Old Ham Way	Aurora
	6242477	A	SFR	18877 E Powers Place	Aurora


 [Edit](#) [Manage Photos/Logos](#) [Manage Supplements](#) [Share](#) [Reverse Prospect](#)

Add a Description to a Listing Photo

Click the **Show Photo Details** icon  

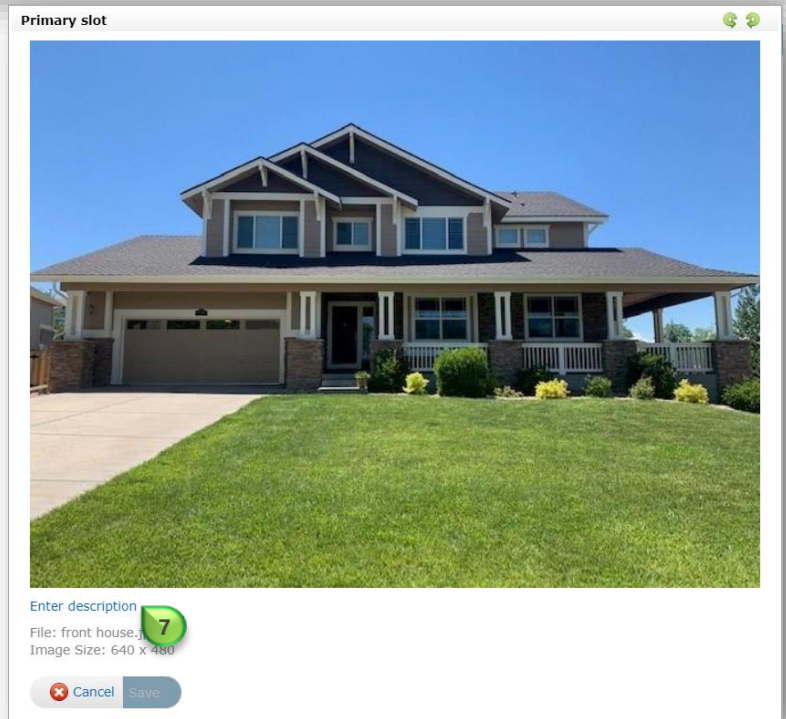


Click **"Enter Description"** 

Type description of photo in text box 

Click **"Done"** 

Click **"Save"** 



Great lot, beautiful wrap around porch.



Done



 Cancel  Save



Repeat this process for each photo

Once all descriptions have been added

Click **"Certify and Save"** 

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Concierge Alert!

Add / Edit Photos for MLS#7922080

To upload, click Browse. To upload **Multiple** photos at once, hold the Ctrl (Option) key down when clicking on the filenames. To **Order** your photos once uploaded, drag by the grey title bar. Click on any image to view its **Details**.

Photo Recommendations:

- **Listing photos:** **Minimum of 1600 x 1200 pixels in size.** Matrix displays up to 2048 x 1536 pixels in size. **Note:** Upload photos that are at least 1600 x 1200 to avoid a white border around your photos on REcolorado.com and other sites.
- **Agent Photos:** Minimum of 200 x 300 pixels in size. Matrix displays up to 400 x 600 pixels in size.
- **Office Logos:** Minimum 200 x 200 pixels in size.
- **Max file size:** 5 MB for any photo type (~2592 x 1944 pixels)
- **Supported file types:** .jpg and .jpeg

Note: The photos below, outlined in red, are lower than this recommended minimum.

Browse...

Uploaded 2 of 2 photos. Click **Browse** to upload more photos (37 max).

Check All




<input type="checkbox"/> Primary slot	<input type="checkbox"/> Slot: 2*	<input type="checkbox"/> Slot: 3*
		

IMAGE UPLOAD CERTIFICATION

I hereby certify the following with respect to the images, photographs, visual recordings or created graphics, renderings, floor plans or other digital content (collectively "Images") to the multiple listing organization (including its parents, affiliates, subsidiaries, successors, and assigns) (collectively, "MLO") to which I am uploading the Images:

For Participants (and those acting under the authority of Participants)

For those Images created by me, I hereby grant to MLO, or, if applicable, certify and confirm a prior grant that I have made to MLO in the End User License Agreement (EULA), an irrevocable, perpetual, worldwide, non-exclusive, royalty-free, sublicenseable and