Matrix How to…

Add a Virtual/Video Tour to a Listing

Matrix gives you the option to add up to three *virtual/video tours* to your listings.

1. Hover over “**My Matrix**”
2. Select “**My Listings**”
3. Use the drop-down arrow next to the Show field to select “**My Active Listings**”
4. Select the desired listing
5. Click “**Edit**”

For additional support contact
Customer Care: 303.850.9576
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The **Modify Property** page will present

Scroll to the **Select Form** section

Click **“Manage Virtual Tours”**

Enter or paste the **Virtual/Video Tour URL** for each virtual/video tour

**Note:** Up to three Virtual/Video Tours can be added to your listing. All three Virtual Tours are viewable in Matrix. Only Virtual Tour 1 is available in the **Client Portal**

Click **“Submit Property”**