

Understand Public Records in the Client Portal

Public Record information can now be sent to clients in the *Client Portal*

From **Public Record** search results, select the desired properties 1

RECOLORADO Home Search Stats My Matrix Realist Tax RPR Deed Search Finance Links Input Market Reports Admin Help Hello, Ry

Search run Wednesday, 2:04 PM

Previous	Next	1-4 of 4	Checked 3	All	None	Page	Display	Public Record Single	at	10	per page
S	FC	DS	Tax ID	Owner First Name	Owner Last Name	Address	City	Zip	County	MLS #	Beds
<input checked="" type="checkbox"/>			0331921	Josh		2060 S	Castle Rock	80104	Douglas	7270584	3
<input checked="" type="checkbox"/>			0328232	Jacqueline		2036 S	Castle Rock	80104	Douglas		2
<input checked="" type="checkbox"/>			0328200	Raymond		2047 S	Castle Rock	80104	Douglas	1053790	Tax:3 MLS:5
<input type="checkbox"/>			0328203	Luke		2083 S	Castle Rock	80104	Douglas	3173726	4

Actions Refine Save

Criteria Email Print Directions Export

Click **“Email”** 2

Note: Public Record information cannot be included in Auto Emails

Note: Clients are not able to search Public Records in the Client Portal

Note: Public Record information emails will remain in the Client Portal for 90 days

Clients can now access **Public Record** information regarding any listing in the *Client Portal* by clicking on the **“View Public Record”** 3 link located on the property detail pages

8 [redacted] d Pl

Parker, CO 80134
Douglas County

Map

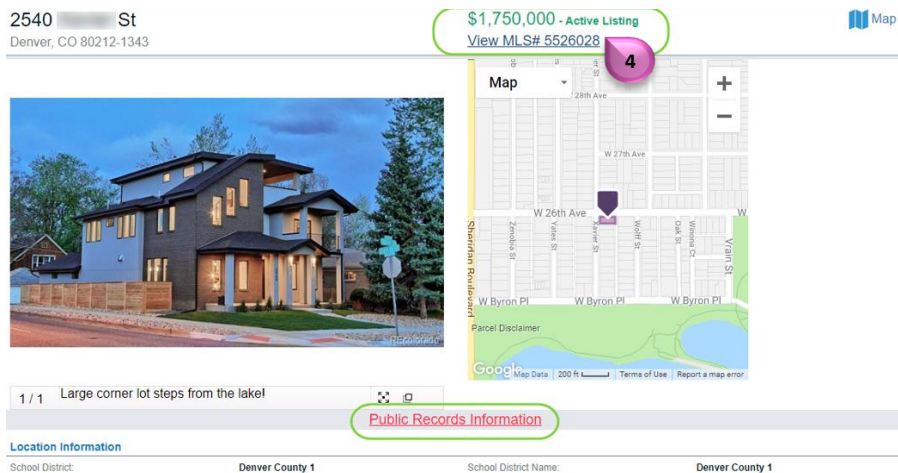
\$375,000

[View Public Record](#) 3

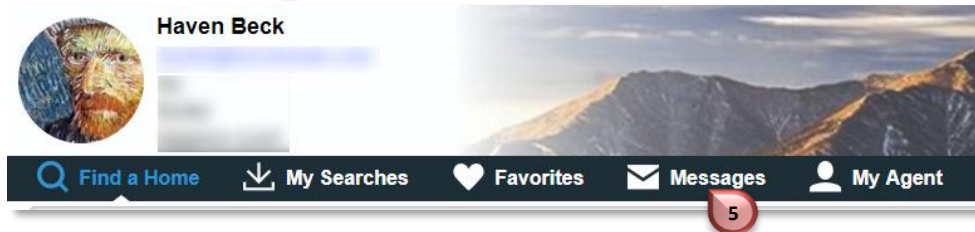
Sold 4 Bedrooms 1,766 SqFt
List 4 Baths 0.090 Acres
Price: \$364,000 Built in 1997
MLS #: Walkscore: 7
6047304

Understand Public Records in the Client Portal

Clients can access **Listing Information** from any **Public Record** full display in the *Client Portal* by clicking on the View MLS# 9999999 **4** link



Clients can access **Public Record** information you email to them by clicking on the **Messages** tab **5** in the *Client Portal*



Date	Subject	Type	Contents
Mar 11 2019 04:24 PM	● Genesee Crossing / LO	Property Alerts	1 New, 0 Updated
Mar 10 2019 10:28 AM	● Genesee Crossing / LO	Property Alerts	1 New, 0 Updated
Mar 10 2019 04:49 AM	● Turn	Property Alerts	0 New, 1 Updated
Mar 08 2019 05:32 PM	● Genesee Crossing / LO	Property Alerts	0 New, 1 Updated
Mar 08 2019 01:45 PM	● Records sent Mar 08 2019	Records	2 Records

Public Record information is identified in the **“Subject”** column as **“Records sent (followed by the sent date).”** **6** Clients should click **“Record sent”** **6** to access the specific **Public Record** information.