

Add Supplements to a Listing

Up to **20 supplements** with file sizes up to **20MB** can be added to any listing.

Click the **“Input”** tab 1

Click the **dropdown arrow** next to select a Listing 2

Select the desired listing 3

RE COLORADO Home Search Stats My Matrix Realist Tax RPR Deed Search Finance Links **Input** Admin Help

Speed bar! Click ? for examples 1

+ Input

Listings

[Add new](#) or [Edit existing](#) Listings

Quick Modify:

Select a Listing 2 or type --MLS@#-- [Edit](#)

3 Select a Listing

A RES 3536783 5561 QuemoyS Circle

I RES 4464972 5561 QuemoyS Circle

Select **“Manage Supplements”** 4

Modify Listing

5561 S Quemoy Cir, Aurora, CO 80015

MLS#: [3536783](#)

Status: **A**

Prop Type: **Residential**

Sqft: **1,646**

Beds: **3**

Baths: **3**

Locale: **Stanford Hills**

Architecture:

Complex Name:

List Price: **\$255,000**

List Dt: **11/09/2015**

Zoning: **AMU**

Year Built: **2000**

Select Form

[Residential Attached Listings Input](#)

[Change to Active](#)

[Change to Under Contract](#)

[Change to Withdrawn](#)

[Change to Expired](#)

[Change Internet Display Settings](#)

[Change to Leased](#)

[Change to Sold](#)

Other Options

[Manage Photos/Logos](#)

[Manage Supplements](#) 4

[Show Input Audit](#)

[Manage ShowingCSS](#)


[Listing Compliance Check](#)


[My Violations](#)

[My Violations Office](#)

[Cancel](#)

Add Supplements to a Listing



Click **“Choose File”**  to select the desired document from your computer

 Manage Supplements for 8965389


Add Supplement (10MB max)


Supplement Description

Select File No file chosen

Supplement Type  Available Options for New Construction 

Click **“Upload”** 

 Manage Supplements for 8965389

| File Name | Description | File Size | Type |
|--|----------------|-----------|--|
|  Sellers Property Disclosure.docx | New Supplement | 11 kb | Available Options for New Construction |


Add Supplement (10MB max)

Supplement Description

Select File No file chosen

Supplement Type

- Available Options for New Construction
- Available Options for New Construction
- Estoppel Statement
- Exchange Addendum to Contract to Buy and Sell Real Estate
- Floorplan
- Green Disclosure
- HOA/Community Information
- Lead Based Paint Disclosure
- Other
- Rental Application
- Sellers Property Disclosure
- Short Sale Addendum Seller Listing Contract
- Source of Water Addendum to Contract to Buy and Sell Real Estate
- Square Footage Disclosure



Click the **Supplement Type** dropdown arrow 

Select a supplement type 

Click **“Save”** 

Users can access supplements from any search results display by clicking on the supplement icon