

From any search result screen, click **“Save”** ¹ on the floating toolbar at the bottom of the screen

MLS #	Sts	Style	Address	City	Zip	Price Type	Price	Beds	Baths	Total Sqft	Above SqFt	Listing Office
1597476	A	Ranch/1 Story	11152 Daley Cir	Parker	80134	List Price	\$3,650,000	4	5	6315	4,028	RE/MAX Alliance
6017990	A	2 Story	10327 Woodhaven Ridge Rd	Parker	80134	List Price	\$4,195,000	6	10	14081	9,099	Weichert Realtor Professionals
2050160	A	2 Story	5800 Saddle Creek Trail	Parker	80134	List Price	\$1,790,000	4	5	8619	5,814	COLDWELL BANKER RESIDENTIAL

The button bar will change

Click **“New Saved Search”** ²

Save a New Saved Search screen appears

Create a unique name for your search ³

Search Name:

Contact: [Create a New Contact](#)

Enable as Favorite Search on Home tab (10 maximum)

Criteria

MLS Number is '6017990', '1597476', '2050160'

Note: Adding a “Contact” is optional, but allows you to associate a saved search with a specific contact ⁴

Note: Check the box next to **“Enable as Favorite Search on Home tab”** ⁵ if you would like to access this search from the **“Favorite Searches”** widget on the Home page dashboard

Click **“Save”** ⁶